



Minutes of Parent Council General Meeting

Date 29 May 2025 **Time:** 6:00 – 7:00 pm

1. Welcome and Apologies

Present	Parents	Marianne Hodge, Sally Kitchen, Ray Georgeson, Cnlr John Greenwell, Victoria Tait (via Teams)
	Staff	Emma Dickson (Rector)
Apologies	Parents	Jude Reid, Wanda-Jane Field, Clare Stewart, Lisa Armstrong
	Staff	None

2. Minutes of Last Meeting

Minutes were approved.

3. Chairperson’s Report

RG updated the Parent Council on the following matters:

Task	Update	Actions
SBC wide Chair’s Group	SBC Chairs group meeting	Letter going into SBC re: drive for better communications with schools re: increase in meals prices.
SBC interview training	RG, MH, SK and VT have all done training for interviewing at BHS. RG wrote to Justin Sinclair at SBC to introduce new team and to request that PC is involved in timetabling for SMT interviews	Interviews in June
Duns Community newsletter	500 words written by VT in RGs absence and submitted.	Published in Jun-Aug 2025 copy
Chestnut Cafe	SallyK attended. All the children had a job, and they also included some children who access mainstream some of the time but not all. Well attended and nearly sold	Will be on 06 Jun 25 – Please share

P7 transition evening

out of items. They are going to get a barista machine to use in the café but also run a qualification for Enhanced Provision students as well as others. Good feedback.

PC have put together leaflet re: parent council



BHS PARENT COUNCIL CONNECT

If possible, can have representation at this meeting

VT to send to Sharon Bunyan in office - done

PC banners and individuals to put names forward to assist on 11th June


Amendment to original Minutes: Dyslexia Support in Schools

Project moving along. KH has had a meeting with the BDA representative to go through evidence and see what else school needs to upload.

VT will continue to touch base with KH during summer term for update at next meeting.

4. Treasurer Report and Fundraising

Main Account

Date	Expenses	Income	Balance
31 Mar 25			£4341.00
	Fresh Start - £1400	PCs need to buy - ED - MH	
	Service charges - £4.25 (as changing signatories MH is going to look at this also with other banks)		
		 Report 29-05-25.xlsx	£2650.00

Library Fund

24 Apr 25			£1700.00
	VT/MH to check with Ian Bain that current total is correct		

5. Club 200

Date	Expenses	Income	Balance
24 Apr 25			£461.00
24 Apr 25	Again, service charges - £4.25 (as changing signatories MH is going to look at this also with other banks)		
	1 st - Douglas Archibald		
	2 nd - Jason Waghorn		
	3 rd - Nikki Anderson		

6. Fundraising

Christmas Fair: Cross checked with Amey and previous stall holders and will hold 22nd November – Saturday 10-1 pm with set up 8:30-10 and clear up 1-2pm.
VT to put form out on Mums in Duns etc

Music Department – request for funding for B&B show refreshments

7. Rector's Report

Task	Update	Actions
Staffing	<p>Mr Macklin has resigned – will fill as part of SMT recruitment once Head in place</p> <p>Mr Robertson – left – recruit for New Head – advert closes Sunday 01 Jun.</p> <p>New Head to create a new SLT once known. Mr Murray contract ends at end of year so 2 deputies to recruit for.</p> <p>Dr Rodgerson (chemistry / physics) – retired and has left but will remain on SQA exams – Great NQT has replaced him and can offer some engineering as subject</p> <p>Ms Yates retiring (Tech) at summer – no replacement as not required for subjects</p> <p>Mrs Thomson retiring (food tech) at summer – advert out to recruit</p> <p>Miss Patterson – Geography – advert out for humanities teacher – any additional such as psychology or sociology would be good to offer criminology at L6.</p> <p>Mrs Dalton – standing down as PT position for maths for 1 year – hope to recruit from existing team or will then have to advertise externally.</p>	
Middle Leaders Day:	<p>Time taken out of timetabling – training, discussion, developing leadership, teaching and learning. Great use of time. Teachers are taking accountability now.</p>	
SBC BGE review	<p>S1-S3 lesson plans forms, solid curriculum, are consistent.</p>	
Enhanced Provision – Life skills room proposition	<p>Acquired of bed, sofa, kitchen table and then will create list of other things needed. Curriculum of life skills will be developed after that. Improvement plan created – what's gone well. What do you want to lead on.</p>	
Timetable changes:	<p>There will be a new timetable starting 02 Jun 2025 which will require aligning time across the council so that staff can be shared remotely.</p>	
1:1s with staff	<p>Mrs Dickson had feedback from staff. Behaviour –</p>	

continues to show huge improvements.

Quarriers End of contract for this service. A qualified counsellor will now be in school. There has also been an increase in staff Mental Health training.

Key Dates Athletics field events 26-30 May
10 June – Sports awards night – Victoria Tait attending from PC
11 Jun Wednesday – P7 Transition night 6pm
23 Jun – Junior Awards ceremony – values awards
Activities days

8. AOB

Staff working time agreement – Senior parents evening number for online have dwindled. 20% of people attended. Sometimes teachers had 3 appts over 2.5 hours instead of together. Move back to in person event for S4/5/6 for future years. Parents who cannot do this can arrange a separate meeting if needed.

SallyK raised issue of some students finding out what teachers they have for the following year before other classes and making assumptions re: which set they are in for English or maths based on the staff member. Mrs Dickson assured meeting attendees that the setting is fluid and can change throughout year.

Dates for PC meeting: RG has drafted all potential dates of meeting. MH and VT cannot attend the June 19th date of meeting, and this is also date before interviews – RG to rearrange it.

9. DONM

Amendment after meeting to: Tuesday 24th June 6pm.